

Volunteer Services - Recruitment Representative

The Organization

Shelter Movers is a national, volunteer-powered charitable organization providing moving and storage services at no cost to individuals and families fleeing abuse. We collaborate with local businesses and community agencies to support people, primarily women and children, as they transition to a life free of violence. Every year, in collaboration with community partners, our volunteer teams contribute over 31,000 hours to support people transitioning to lives free of violence and abuse.

Volunteering at Shelter Movers means contributing to a mission that will make a meaningful impact on families experiencing abuse and supporting survivors as they transition to a life free of violence. It also means playing a tangible role in breaking the cycle of gender-based violence in Canada. We are growing and looking to add caring, compassionate, and dependable people to our team.

The Role

The Recruitment Representative will be the face of Shelter Movers at local recruitment opportunities. They will seek out and attend in person and virtual events with the goal of volunteer recruitment and spreading awareness in the community. They will foster relationships with local organizations and serve as a liaison between Shelter Movers and the community.

Impact

- Spread awareness of the impacts of Gender Based Violence
- Spread awareness of Shelter Movers service
- You will have the opportunity to network with your local community
- You will gain experience public speaking or enhance your skills
- Recruit community members join Shelter Movers

Responsibilities and Accountabilities

- Increase the visibility of Shelter Movers within the community
- Connect with local organizations to foster relationships and gain contacts
- Maintain relationship with local organizations to encourage volunteer recruitment and retention
- Maintain a calendar of potential recruitment opportunities in the community
- Promote recruitment through several communication means (ex: email, phone)

- Provide recruitment materials to local organizations that can be promoted on their platforms and social channels
- Participate in local in person and virtual recruitment events
- Research local events that may garner volunteer recruitment opportunities and share them with the Volunteer Services Manager
- Ensure event tables are set up with proper supplies and equipment
- Maintain knowledge of open volunteer roles in your chapter
- Present Shelter Movers mission and local accomplishments
- Track names and contact information of potential volunteers, provide follow up when necessary
- Participate in regular check ins with Volunteer Services Manager

Skills and Qualifications

- Networking and public speaking
- High level of comfort engaging with the public at community events
- Self-motivated and a positive attitude
- Ability to work as part of a team
- Awareness of appropriate boundaries
- Patience, empathy, emotional intelligence, active listening skills, and ability to handle difficult conversations
- Organized, high maturity level and good judgment
- Strong interest in the Gender Based Violence (GBV) sector
- Ability to maintain a voice that is supportive, approachable, anti-racist, anti-oppressive, and inclusive in all areas of communication
- The ability to prioritize tasks and shift priorities as necessary

Role Details

- Approximately 1-2 days per month
 - Extended hours for events (range from 2 hours, half day to full day events).
 - Time commitment will vary depending on scheduled events. We ask that volunteers are able to commit to at least one event per month.
- This is an unpaid volunteer position

To Apply

- Email your resume and interest to the Local Volunteer Services Team
- Shelter Movers volunteers must be at least 18 years of age, complete an interview process, sign a Volunteer Agreement, obtain a Criminal Record Check, and attend a Shelter Movers Orientation session.

Equal Opportunity Statement

Shelter Movers is an equal volunteer opportunity charity. We welcome applicants from all backgrounds without regard to age, color, race, sex, religion or belief, national or ethnic origin, sexual orientation, gender identity or expression, marital status, family or parental status, genetic characteristics, physical or mental disability.

We provide employment accommodation in accordance with provincial legislation. To request reasonable accommodation, contact nationalvolunteerservices@sheltermovers.com